

Del Val Cheer Boosters Bylaws

Article I – Organization.

1.0 The name of the organization shall be *Del Val Cheer Boosters*.

Article II – Purpose(s).

2.0. The purpose of this organization shall be to promote and support the Delaware Valley Regional High School Cheerleading program.

- a) Encourage student participation in interscholastic athletics.
- b) Encourage parent attendance at all sports activities.
- c) Promote sportsmanship among spectators and participants.
- d) Provide support to Del Val Cheerleading Coaching Staff.
- e) Promote fundraising activities to assist with cheerleading expenses.

2.1 The Del Val Cheer Boosters Club shall specifically refrain from being involved in or attempting to intervene in any decisions concerning:

- a) Selection of uniforms.
- b) Selection of competitions.
- c) Selection of cheer captains, co-captains, advisor, and coaches.
- d) Squad awards.
- e) Performance, tryouts, formations, stunts, or choreography for any squad.
- f) Selection of cheer camps.
- g) Selection of added clothing to be worn by cheerleaders during camp, school, or events.
- h) Discipline

2.2. This organization shall promote a congenial relationship among the membership, cheerleaders, coach(es), school administration, other school organizations and the community in general.

Article III – Membership.

3.0. Membership in this organization shall be considered immediate to all parents of the current Delaware Valley Regional High School Cheerleading squads.

3.1 All adult booster members shall have the right to vote (one vote per family).

3.2. Each adult member shall have the right to hold office.

3.3. It is the duty of every member to conduct themselves in accordance with the bylaws of this organization and in a manner that will bring credit to the organization, the school, and the participating students.

Article IV – Meetings.

4.0. The schedule of general membership meetings will be held monthly as set by the executive committee.

4.1. The first meeting of the year will take place on the first available date after tryouts.

4.2. No general meeting shall conduct business without a quorum of the Executive Committee present.

4.3 All actions will be by majority vote of the members present.

4.4. All members shall lend their support to all activities participated in by the organization.

Article V – Voting.

- 5.0. At all meetings, except for the election of officers, all votes shall be by show of hands. YOU MUST BE PRESENT TO VOTE.

Article VI – Officers.

- 6.0. The officers of the organization shall be elected at the March monthly meeting. Officers' term shall commence upon the posting of the new squad.
- 6.1. The Officers of the organization by virtue of their office make up the Executive Committee. They are as follows:
President
Vice-President
Secretary
Treasurer
Varsity and JV Representatives – (1/Varsity; 1/JV). Representatives to be elected at the 1st meeting after tryouts.
- 6.2. The executive Committee shall fill a vacancy in any office if vacated during the year.
- 6.3 All officers shall turn over to the President (or successor) all pertinent records, books, materials and return to the Treasurer all funds without delay upon the expiration of the term of office, or immediately in case of resignation.
- 6.4 Transition between the outgoing and incoming Executive Committee shall commence immediately after the election in March and should be concluded by posting of the next cheer squad.
- 6.5 An officer's length of service is one year and may be re-elected.

Article VII – Duties of Officers.

- 7.0. President: The President shall be the chief executive officer of this organization and shall, with the assistance of the executive committee, have general supervision, direction and control of the business affairs of this organization.
- Presides at all executive board meetings and at all the general and special meetings.
 - Appoints committee chairman as required.
 - Appoint all committees, temporary or permanent.
 - Provides annual report of the work of the organization.
- 7.1. Vice-President: Shall in the event of the absence or inability of the President to exercise his/her office become acting president of the organization with all the rights, privileges and powers if he/she had been the duly elected president.
- Assist the President in all matters.
- 7.2. Secretary: The secretary shall keep a book of meeting minutes and is the custodian of all records of this organization. The Secretary will handle all correspondence for the club and will obtain member contact information and submit a roster to members.
- Keeps accurate records of all club meetings.
 - Handles all necessary correspondence.
 - Notifies all parties of the meetings, special or regular.
 - Keeps a membership list for voting purposes.
 - Keeps a current phone list and email address list; updates it as needed.
 - Takes care of thank you notes.
 - Does monthly or as needed correspondence notes to all volunteer members.

- 7.3 Treasurer: The treasurer shall maintain adequate and correct accounts of the Cheer Booster assets, liabilities, receipts, disbursements, and all income of any sort derived from the organization from any of its activities. The treasurer will be responsible for financial reports.
- a) Responsible for the collection of all monies from the booster club members.
 - b) Responsible for the receiving, accurate recording and disbursing all funds, including source and amount.
 - c) Submits all bills to the executive board and disburses funds as directed and approved by the executive board.
 - d) Shall make a financial report to the club at each meeting.
 - e) Books shall be audited at the request of the executive committee.
 - f) Upon expiration of his/her office the treasurer shall transfer all properties of the office to successor upon commencement of the new term.
- 7.4. Varsity and JV Representatives: The representatives shall serve as a liaison between the Coach(es) the individual squads and the Executive Committee. The Representatives shall assist with the organization and planning of functions in which the squads will participate. They are responsible for making phone calls and/or emails to keep parents informed of event happenings between meetings. The Representatives will work closely with all members of the executive committee.

Article VIII – Finances.

- 8.0. All funds collected (with the exception of individual fundraiser monies) are to be deposited in the Del Val Cheer Boosters Club account. Distribution of funds from the general fund shall be determined by the voting members. Distribution of individual fundraised monies shall be distributed upon the conclusion of the fundraiser.
- 8.1. Approval of the budget will be by majority vote of the members present.
- 8.2. Upon request of any member, the Treasurer shall allow such member to review the boosters club's general income and expense report. Such request must be in writing.
- 8.3. Major fundraisers sponsored by the boosters will be determined at the first general meeting of the new Cheer season.
- 8.4. Each new Cheer season will begin with an account balance of not less than \$4,000.00, funded by the proceeds from the previous cheer budget.
- 8.5. Any excess funds at the end of the fiscal year shall be used:
- a) to purchase cheerleading equipment to be donated to the school or
 - b) for a monetary donation to the next year's budget.

Article IX – Committees.

- 9.0. All committees of this organization shall be appointed by the Executive Committee.
- 9.1. Committees shall be formed as necessary to support fundraising.
- 9.2. Executive Committee can call committee meetings.
- 9.3. Committees will be established based on need and will be comprised of club members.

Article X – Amendments.

- 10.0. These Bylaws may be altered, amended, repealed or added to by an affirmative majority vote of the members present, provided such amendment has been submitted in writing and read at a previous meeting and further provided that the adoption is included as a regular part of the agenda of the meeting.

Article XI – Standing Rules.

- 11.0. Returned Checks. Any booster club member who has a check returned due to insufficient funds more than two (2) times per season will be required to pay by cash or money order for the remainder of the season. They will also be responsible to reimburse the club for the returned check fee, as determined the financial institution serving the Del Val Cheer Boosters.

Article XII– Fundraising

- 12.0. Group – Funds from all group fundraisers are considered group endeavors and all monies raised will be put in a group account. These funds go towards funding coach's trip to Florida, assisting with Florida expenses for the cheerleaders, cheer equipment, etc.
- 12.1. Participation in group fundraisers is mandatory. If any cheerleader does not participate in any group fundraiser a percentage of the distributed monies will be deducted from their share. (Example: 10 group fundraisers - 1/10th will be deducted for each missed fundraiser.)
- 12.1a The Annual Cheer Challenge is currently the booster club's largest fundraiser and accounts for more than one half of the money raised for the cheerleader's trip to Florida. As such, families are required to contribute time to helping the day of the Cheer Challenge (*at least one parent is required to work the entire day*). If the cheerleader OR a family member does not work the Cheer Challenge – 50% of the distributed monies will be deducted from their share.
- 12.1b If the Cheer Challenge is no longer held, the same 50% rule can be applied to the major fundraiser run by the teams and booster club. Notice of the change will be given at the start of the season.
- 12.2 If for any reason a cheerleader resigns or is asked to leave the team, their share of the Group fundraised monies shall remain with the general fund. (*Reasoning: The opportunity to fundraise in a cheerleading event would not have been available if the girl was not part of the team and monies raised were done under the auspices of Del Val Cheerleading.*)
- 12.3. Individual – Funds from any fundraiser that is based on individual sales activities (mums, pies, candles, etc.) will be distributed to the cheerleader upon completion of the fundraiser.
- 12.4. Monies raised through individual fundraising are the responsibility of the cheerleader to offset the expenses of cheerleading (Florida, cheernastics, etc.). It is not for personal use.
- 12.5 All funds raised through group fundraisers that have not been utilized during the squad's tenure will remain with the program for future use. No excess funds will be distributed to individuals as refunds.

Del Val Cheer Boosters Bylaws

I hereby certify that I have received a copy of the Bylaws of the Del Val Cheer Boosters.

(print name)

(signature)

(date)